

# **Cane River Waterway Commission**

## **Minutes**

### **March 21, 2017**

There was a regular meeting of the Cane River Waterway Commission held at 6:00 p.m., on March 21, 2017 at 244 Cedar Bend, Natchez, Louisiana.

The meeting was called to order and roll was called, the following members being present: Mr. Rhodes, Mrs. Vienne, Mr. Paige, Mr. Methvin, and Mr. Wiggins.

Also present were Patrol Persons Betty Fuller and Glynn Fuller and attorney Tommy Murchison.

Present as guests of the commission were Charles Carruth, WLF Villas Dowden, WLF Patrick Ireland, and Richard Robertson.

The minutes of the February 21, 2017 meeting of the commission were presented. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Paige, seconded by Mr. Wiggins, and unanimous vote, Mr. Rhodes, Mr. Methvin, with Mrs. Vienne absent from vote, the Commission approved the minutes of the February 21, 2017 meeting, as written.

Mrs. Fuller advised the commission that the treatment control for the overgrowth of vegetation on the lake was upcoming end of April- to the first part of May. She requested authorization for the expenditures/procedures associated with the treatment process. WLF Patrick Ireland, and Villas Dowden advised the commission that they would participate in the process, providing assistance as needed. They further provided a comprehensive report on the lake fisheries. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Methvin, seconded by Mr. Paige, and unanimous vote, Mr. Rhodes, Mr. Wiggins, Mrs. Vienne, the Commission authorized the expenditures and procedures required for the treatment of the overgrowth of vegetation on the lake.

Mrs. Fuller provided the treasurer's report. Mrs. Fuller further provided financials and an invoice from Dodge in the amount of \$21,747.00. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mrs. Vienne, seconded by Mr. Wiggins, and unanimous vote, Mr. Rhodes, Mr. Paige, Mr. Methvin, the Commission approved the financial report and payment of bills.

Mrs. Fuller advised the commission that there were two pump permits unpaid for the 2017 annual pump renewals. After discussion, the commission instructed Mrs. Fuller to present at the May 16, 2017 meeting an ordinance amending the current ordinance on pump permitting for introduction.

Mrs. Fuller presented gas, mileage, and activity logs for the period from February 20 – March 20, 2017, for the review of the Commission. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mrs. Vienne, seconded by Mr. Wiggins, and unanimous vote, Mr. Rhodes, Mr. Paige, Mr. Methvin, the Commission approved the logs for the period from February 20 – March 20, 2017.

Mrs. Fuller advised the Commission that it was time to discuss the Budget(s) for the commission. She provided a budget message describing the process and requirements. After discussion, the commission advised Mrs. Fuller of projects, expenditures, and reserves they expected for the commission's budget(s). The Commission further authorized Chairman Rhodes to provide Ms. Fuller with figures on a couple of projects. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mrs. Vienne, seconded by Mr. Wiggins, and unanimous

vote, Mr. Rhodes, Mr. Paige, Mr. Methvin, the Commission authorized the budget message presented by Mrs. Fuller.

Mr. Paige updated the Commission on the St. Augustine Church Project.

Mrs. Fuller presented the commission with the Shoreline Recovery –Trees Phase VII Quotes. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Paige, seconded by Mrs. Vienne, and unanimous vote, Mr. Rhodes, Mr. Wiggins, Mr. Methvin, the commission approved the only quote submitted; Mr. Carruth in the amount of \$4,200.00.

Mrs. Fuller presented an invoice from Mr. Carruth in the amount of \$33,000.00 for Trees Phase VI. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mrs. Vienne, seconded by Mr. Paige, and unanimous vote, Mr. Rhodes, Mr. Wiggins, Mr. Methvin, the Commission approved the invoice to Mr. Carruth in the amount of \$33,000.00.

Mrs. Fuller presented an invoice from Womack Construction in the amount of \$268,875.57 for the water source project. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mr. Paige, seconded by Mrs. Vienne, and unanimous vote, Mr. Rhodes, Mr. Wiggins, Mr. Methvin, the commission authorized the payment of \$268,875.57 to Womack Construction.

Mr. Rhodes advised the commission that the filtration system was available for viewing in Austin Texas. The Chairman opened the floor to discussion. Upon motion by Mr. Paige, seconded by Mr. Wiggins, and unanimous vote, Mr. Rhodes, Mrs. Vienne, Mr. Methvin, the commission authorized Chairman Rhodes and Mr. Methvin to travel to Austin Texas to inspect a filtration system, and further authorized reimbursement of expenditures associated with the day trip.

Mrs. Fuller advised the commission that the new dodge truck had arrived and she needed to take care of the tax, title, and plates for the vehicle. The Chairman opened the floor to discussion. Upon motion by Mr. Wiggins, seconded by Mr. Paige, and unanimous vote, Mr. Rhodes, Mrs. Vienne, Mr. Methvin, the commission authorized Mrs. Fuller complete the process for new truck, further authorizing the expenditures required.

Mrs. Fuller advised the commission that she had put out insurance quotes on the new truck, and they were extremely high. The Chairman opened the floor to discussion. Upon motion by Mr. Methvin, seconded by Mrs. Vienne, and unanimous vote, Mr. Rhodes, Mr. Paige, Mr. Wiggins, the commission authorized Mrs. Fuller to increase the deductibles and take the lowest insurance quote submitted to complete the process.

Commission uniforms were tabled until another meeting.

The commission discussed usage of Mr. Fuller's personal equipment for completion of his job duties. After discussion, the commission asked Mr. Fuller to compile a list of personal items that he uses.

Mrs. Fuller advised the commission of several options for receiving mail. The Chairman opened the floor to discussion. Upon motion by Mr. Wiggins, seconded by Mr. Paige, and unanimous vote, Mr. Rhodes, Mrs. Vienne, Mr. Methvin, the commission authorized a secure mail box to be placed at 244 Cedar Bend, and further authorizing the expenditures required for the process.

Mrs. Fuller advised the commission in order for to complete the state process for upcoming audit she will have to purchase office items. The Chairman opened the floor to discussion. Upon motion by Mr. Wiggins, seconded by Mr. Paige, and unanimous vote, Mr. Rhodes, Mrs. Vienne, Mr. Methvin, the commission authorized the expenditures for the offices in preparation of the upcoming audit.

Mrs. Fuller advised the commission that Quickbooks payroll was requiring system update. The Chairman opened the floor to discussion. Upon motion by Mrs. Vienne, seconded by Mr. Paige, and unanimous vote, the commission authorized Waskom Brown to perform the payroll process and provide Mrs. Fuller with the figures for Quickbooks.

Mrs. Fuller advised the commission that while they are rare, the Commission does occasionally receive cash deposits. The Chairman opened the floor to discussion. Upon motion by Mr. Paige, seconded by Mrs. Vienne, and unanimous vote, Mr. Rhodes, Mr. Wiggins, Mr. Methvin, the commission elected to not obtain Fidelity Bond Coverage as the commission receives little to no cash deposits.

Mrs. Fuller advised the commission that a second MasterCard was needed for Glynn. The Chairman opened the floor to discussion. Upon motion by Mr. Wiggins, seconded by Mr. Methvin, and unanimous vote, Mr. Rhodes, Mrs. Vienne, Mr. Paige, the commission authorized a second MasterCard for employee Glynn Fuller to use for expenses during the course of his employment with the commission.

Mrs. Fuller advised the commission that the City of Natchitoches riverfront project was moving along. They needed to know how the commission wished to provide the funds for the project. The Chairman opened the floor to discussion. Upon motion by Mr. Paige, seconded by Mr. Wiggins, and unanimous vote, Mr. Rhodes, Mrs. Vienne, Mr. Methvin, the commission authorized ½ half (1,250,000.00) payment for current fiscal year, and the remaining ½ half (1,250,000.00) payment in the next fiscal year.

Mrs. Fuller presented the water safety report. She advised the commission that she attended the authorized workshops, and is working on the state wide agreed upon procedures for the upcoming audit. The Chairman opened the floor to public comments, and after discussion the Chairman closed the floor to discussion. Upon motion by Mrs. Vienne, seconded by Mr. Methvin, and unanimous vote, Mr. Rhodes, Mr. Paige, Mr. Wiggins, the Commission approved the February 20 – March 20, 2017 expenditure report.

Mr. Fuller presented the Lake Safety Patrol report. Current lake level is 98.0 MSL. The Cane River Patrol issued one building permit, and worked two complaints. Louisiana Wildlife and Fisheries reported that there were 6 citations issued on the lake the previous month. Sheriff's Office issued no citations and made no arrests. There were no Accidents, Injuries, or Fatalities to report.

Upon Motion by Mr. Paige, Seconded by Mr. Wiggins, and unanimous vote, Mrs. Vienne, Mr. Rhodes, the commission went into Executive Session at 8:29 pm with a five-minute recess to discuss employees. The commission exited Executive Session at 9:39 pm.

There being no further business to come before the Board, upon motion by Mrs. Vienne, seconded by Mr. Wiggins, and unanimous vote, Mr. Paige, Mr. Rhodes, Mr. Methvin, the meeting was adjourned.

RESPECTFULLY SUBMITTED: Betty Fuller Date Approved: April 18, 2017









